

The Ministry of Education, Youth and Sports registered pursuant to Section 36(2) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), under Ref. No. MSMT-28888/2025-2 Scholarship Regulations of Jan Evangelista Purkyně University in Ústí nad Labem on the date of signing the registration.

SCHOLARSHIP REGULATIONS JAN EVANGELISTA PURKYNĚ UNIVERSITY IN ÚSTÍ NAD LABEM DATED 2 DECEMBER 2025

PART ONE BASIC PROVISIONS

Article 1 Introductory provisions

1. These Scholarship Regulations of Jan Evangelista Purkyně University in Ústí nad Labem (hereinafter referred to as the "Scholarship Regulations") are governed by Sections 91 and 91a of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts, (the Higher Education Act), as amended (hereinafter referred to as the "Act").
2. According to these Scholarship Regulations, scholarships are awarded at Jan Evangelista Purkyně University in Ústí nad Labem (hereinafter referred to as "UJEP")
 - a) from the scholarship fund or other own resources¹,
 - b) from the state budget in the form of subsidies or contributions in accordance with the Act²,
 - c) from funds concentrated in the National Fund or from other public funds provided in accordance with other legal regulations or within the framework of the implementation of an international treaty to which the Czech Republic is bound³.
3. Scholarships may be awarded to:
 - a) to UJEP students (hereinafter referred to as "students") under the conditions specified in Part II of these Scholarship Regulations,
 - b) UJEP graduates who met the conditions for their award during their studies, in the case of scholarships pursuant to Section 91(2)(a) and (b) of the Act⁴, under the conditions specified in Part Three of these Scholarship Regulations,
 - c) UJEP graduates, participants in UJEP lifelong learning, academic staff and other UJEP employees, in the case of scholarships pursuant to Section 91(2)(f) of the Act, provided that the conditions for funding pursuant to Section 91(3) of the Act are met, under the conditions specified in Part Three of these Scholarship Regulations.

PART TWO SCHOLARSHIPS AWARDED TO STUDENTS

Article 2 Scholarship Committee

1. The dean appoints a faculty scholarship committee (hereinafter referred to as the "scholarship committee").

¹ Section 91(1)(a) of the Act.

² Section 91(1)(b) of the Act.

³ Section 91(1)(c) of the Act.

⁴ Section 91(3), second sentence, of the Act.

2. The Scholarship Committee consists of a chairperson, a representative of the faculty's study department (hereinafter referred to as the "study department") and at least three other members of the faculty's academic community, with one more student than UJEP employees on the Scholarship Committee.
3. The Scholarship Committee shall decide on proposals pursuant to Article 4(4) and Article 5(3). A resolution of the Scholarship Committee shall be adopted if a majority of the members present vote in favour of it.
4. In duly justified cases, the scholarship committee may decide on the basis of a vote by electronic mail (hereinafter referred to as "per rollam"). A proposal for a per rollam resolution must be sent to the email addresses of all members of the Scholarship Committee. A per rollam resolution shall be adopted if a majority of all members of the Scholarship Committee vote in favour of the proposal.
5. Administrative matters related to the Scholarship Committee's proceedings are handled by the Study Department.
6. Further details on the powers of the Scholarship Committee shall be determined by the Dean.

Article 3 **Types of scholarships**

1. A student may be awarded:
 - a) merit-based scholarship⁵,
 - b) an extraordinary scholarship⁶,
 - c) a doctoral scholarship⁷,
 - d) accommodation scholarship⁸,
 - e) a social scholarship⁹.
2. A scholarship funded from research support may also be awarded to a student as a special scholarship provided within the framework of the UJEP Student Grant Competition (Article 9)¹⁰.

Article 4 **Merit scholarship**

1. The dean may award a merit scholarship to a full-time student who
 - a) is studying in a bachelor's or master's degree programme within the standard period of study and achieved a weighted grade point average of¹¹ no higher than 1.50 in the previous academic year and at the same time obtained at least 55 credits (this number does not include credits obtained in the previous academic year for any recognised subjects from previous studies), or
 - b) is studying in the first year of a master's degree programme that follows on from a bachelor's degree programme and who completed this bachelor's degree programme with honours in the previous academic year¹².
2. The merit scholarship referred to in paragraph 1(a) shall be awarded by the dean ex officio on the basis of documentation prepared by the staff of the study department or another employee authorised by the dean, based on the study results recorded in the electronic information system of the study agenda (hereinafter referred to as the "STAG system").
3. Merit-based scholarships pursuant to paragraph 1(b) shall be awarded by the dean on the basis of an application submitted by the student within the deadline set by the dean.
4. The proposal for the amount of the merit scholarship is submitted to the dean by the chair of the scholarship committee in accordance with the committee's resolution. In the case of a merit scholarship pursuant to

⁵ Section 91(2)(a) of the Act.

⁶ Section 91(2)(a) to (f) of the Act.

⁷ Section 91a of the Act.

⁸ Section 91(2)(g) of the Act.

⁹ Section 91(2)(d) and (5) of the Act.

¹⁰ Section 91(2)(c) of the Act.

¹¹ The weighted grade point average is calculated by adding up the values obtained by multiplying the final grade by the relevant credit rating of the subject for all subjects that the student has enrolled in for the given academic year, and dividing the resulting sum by the total credit value of these subjects. For subjects completed with an examination that the student enrolled in for the given academic year and did not complete, a grade of 4 is included in the weighted grade point average.

¹² Study and Examination Regulations for Bachelor's and Master's Degree Programmes at UJEP.

paragraph 1(a), this proposal is graded for a weighted grade point average in the range of 1.00–1.20 and a weighted grade point average in the range of 1.21–1.50.

5. The merit scholarship is awarded by decision of the dean for one academic year and is paid in a single instalment on a date set by the dean.

Article 5

Special scholarship

1. In accordance with Article 3(1)(b), an extraordinary scholarship is awarded
 - a) for outstanding academic results,
 - b) for outstanding research, development and innovation, artistic or other creative achievements contributing to the advancement of knowledge (hereinafter referred to as "creative achievements"),
 - c) in the event of a student's difficult social situation,
 - d) for research, development and innovation activities under other legislation,
 - e) in cases worthy of special consideration, such as participation in educational and scientific research activities, involvement in international cooperation, outstanding sporting achievements, representation of UJEP or the faculty, other significant activities carried out for the benefit of UJEP or the faculty, exemplary civic actions, etc.,
 - f) to support studies, creative activities, educational activities or practical internships carried out as part of European Union programmes or other multilateral or bilateral international programmes or projects.
2. The dean may award an extraordinary scholarship to a student during the standard period of study, or, in exceptional cases, even after the standard period of study has expired:
 - a) based on a student's application submitted within the deadline set by the dean,
 - b) at the suggestion of the head of the department, institute or studio,
 - c) at the suggestion of the field council,
 - d) at the suggestion of the project supervisor,
 - e) at the initiative of the relevant vice-rector, in the case of a special scholarship under paragraph 1(f) awarded on the basis of a participation agreement or financial agreement concluded between the student and UJEP,
 - f) on his own initiative, in which case, if the reasons are truly exceptional, he may do so in the form of a dean's award.
3. The proposal for the amount of the special scholarship awarded by the dean pursuant to paragraph 2(a) and (b) shall be submitted to the dean by the chair of the scholarship committee in accordance with the committee's resolution. In cases worthy of special consideration, the dean may decide on the amount of this scholarship even without a proposal from the scholarship committee.
4. The proposal for the amount of the extraordinary scholarship awarded by the dean pursuant to paragraph 2(c) shall be submitted to the dean by the chair of the subject area board in accordance with the resolution of the subject area board. If the regular evaluation confirms the fulfilment of the individual study plan and if the student is a doctoral student achieving outstanding creative results in their studies, the dean may award the student a one-off scholarship of up to CZK 30,000.
5. The proposal for the amount of the extraordinary scholarship awarded by the dean pursuant to paragraph 2(d) shall be submitted to the dean in accordance with the rules laid down in the rector's directive on the management and financing of project activities by the project investigator.
6. The amount of the special scholarship awarded by the dean pursuant to paragraph 2(e) is determined by a participation agreement or financial agreement concluded between the student and UJEP. In the cases specified in Section 91(8) of the Act, no administrative proceedings shall be conducted.
7. The amount of the extraordinary scholarship awarded by the dean pursuant to paragraph 2(f) and the details of the award and payment of the dean's prizes shall be determined by the dean.
8. The rector may award an extraordinary scholarship to a student during the standard period of study or, in exceptional cases, even after the standard period of study has expired. In the case of truly exceptional

reasons, the rector may do so in the form of a rector's award. Details on the awarding and payment of these awards shall be determined by the rector.

9. If a student has fulfilled the conditions for the award of a special scholarship, which is paid monthly, only for part of a calendar month, the special scholarship shall be paid for the entire month thus commenced.

Article 6

Doctoral scholarship

1. The dean shall award a doctoral scholarship at the request of a student in a full-time doctoral study programme, provided that the student is studying within the standard period of study and that this is their first study in a doctoral study programme implemented by a public or state university or its faculty. If the student is enrolled in more than one programme, they are only entitled to apply for a doctoral scholarship in one programme.
2. A doctoral scholarship is awarded for a scholarship period that corresponds to the academic year or part thereof, if the student enrolls in the course of study during the academic year, but for at least one calendar month; retroactively, a doctoral scholarship may be awarded at the earliest for the month preceding the month in which the application was submitted in accordance with paragraph 1.
3. The monthly amount of the doctoral scholarship is determined so that the doctoral student's income¹³ is in accordance with Section 91a(3) of the Act. This does not affect the possibility of not awarding, reducing or withdrawing a doctoral scholarship in accordance with Article 11.
4. The doctoral scholarship is paid by bank transfer and retroactively for the calendar month.
5. Entitlement to a doctoral scholarship shall expire on the date
 - a) the commencement of the interruption of studies,
 - b) the termination of studies,
 - c) the standard period of study is exceeded,
 - d) change of study form to combined,
 - e) specified in the decision on the withdrawal of the scholarship, which has become final.
6. If a student has fulfilled the conditions for the award of a doctoral scholarship only for part of a calendar month, the doctoral scholarship shall be paid in proportion to the number of days on which these conditions were fulfilled.

Article 7

Accommodation scholarship

1. The dean may award an accommodation scholarship to a student who has applied for an accommodation scholarship within the deadline set by the rector and who meets the conditions of the Ministry of Education, Youth and Sports (hereinafter referred to as "MEYS") for inclusion in the calculation of the UJEP contribution to the accommodation scholarship in the given calendar year¹⁴.
2. An accommodation scholarship cannot be awarded to a student who is a UJEP student on a short-term study stay.
3. Fulfilment of the conditions for the award of an accommodation scholarship set out in paragraph 1 is verified on the basis of data kept in the Combined Student Register database and in the STAG system.
4. If the conditions for the award of an accommodation scholarship set out in paragraph 1 are met, the dean shall award the accommodation scholarship to the student from the first day of the scholarship period specified in paragraph 6 in which the student submitted the application for the accommodation scholarship. If Article 10(2) excludes such a procedure, the dean shall award the accommodation scholarship to the student from the first day of the academic year in which the student enrolled as an applicant.
5. The decision to grant an accommodation scholarship shall remain valid for as long as the student meets the conditions set out in paragraph 1, except in cases where the dean decides to change or withdraw the scholarship in accordance with Article 11.
6. The accommodation scholarship is paid by bank transfer and retroactively for the 1st quarter, 2nd quarter

¹³ Section 91a(1) of the Act.

¹⁴ Rules for the provision of contributions and subsidies to public universities by the Ministry of Education, Youth and Sports for the given calendar year.

and for the period from 1 July to 31 December (hereinafter referred to as the "scholarship period").

7. If a student has fulfilled the conditions for the award of an accommodation scholarship set out in paragraph 1 only for part of the scholarship period, the accommodation scholarship shall be paid in proportion to the number of days on which these conditions were fulfilled.
8. Details on the award, amount and payment of the accommodation scholarship are set out in the Rector's Directive.

Article 8 **Social scholarship**

1. The dean shall award a social scholarship upon fulfilment of the conditions set out in Section 91(5) of the Act on the basis of a student's application.
2. The social scholarship is awarded for the standard period of study for ten months in the academic year. The social scholarship is not awarded for the months of August and September. If a student meets the conditions for entitlement to this scholarship only for part of a calendar month, he or she shall be awarded this scholarship in the amount to which he or she is entitled for the entire calendar month.
3. A student may only claim entitlement to a social scholarship once for a given period of time¹⁵.
4. The decision to award a social scholarship is valid for as long as the student meets the conditions set out in paragraph 1, except in cases where the dean decides to change or withdraw the scholarship in accordance with Article 11.
5. The amount of the social scholarship is determined by law.
6. The social scholarship is paid by bank transfer and retroactively for the 1st quarter, 2nd quarter, July and 4th quarter.
7. Details on the award and payment of the social scholarship are set out in the Rector's guidelines.

Article 9 **Special scholarship awarded within the UJEP Student Grant Competition**

1. The dean may award a special scholarship provided within the UJEP Student Grant Competition to a student studying in a master's or doctoral study programme.
2. The rules for granting and paying extraordinary scholarships under paragraph 1 are laid down in the Rector's Directive.

Article 10 **Awarding and payment of scholarships**

1. An extraordinary scholarship pursuant to Article 3(1)(b) and (2) may also be awarded to a student by the dean of a faculty other than the one in which the student is enrolled.
2. A scholarship may be awarded to a student at the earliest from the first day of the academic year in which the student enrolled as an applicant.
3. The scholarship is paid either as a regular, recurring amount or as a one-off payment.
4. The scholarship is paid by bank transfer to a bank account held in Czech korunas, the number of which the student has entered in the STAG system. In exceptional cases, unless it is a doctoral, accommodation or social scholarship, the rector or dean may also authorise another form of payment. The scholarship is paid in cash at the rector's office cash desk.
5. The student is obliged to collect the cash payment by the end of the academic year in which it was due, otherwise their right to receive it expires.
6. The student is obliged to provide truthful information in the scholarship application and to notify the relevant study department of all facts that affect the award or payment of the scholarship no later than 8 days after such a fact has occurred. Intentional violation of any of these obligations is a disciplinary offence within the meaning of Section 64 of the Act.

¹⁵ Section 91(5) of the Act.

7. The student is obliged to return any scholarship that has been paid out unjustifiably. The deadline, method and procedure for returning the scholarship shall be determined by the body that awarded the scholarship.

Article 11

Withdrawal or change of scholarship

1. In the event of a change in the circumstances decisive for the award, duration or amount of the scholarship, the body that awarded the scholarship shall decide on a change in the duration or amount of the scholarship, or on the withdrawal of the scholarship, even during the period for which the scholarship was awarded.
2. A doctoral scholarship that has already been awarded may be reduced or withdrawn if the student's doctoral study income exceeds the amount specified in Section 91a(3) of the Act.
3. At the proposal of the field council, a doctoral scholarship may be
 - a) reduced to half the amount specified in Article 6, or granted in such a reduced amount, if the student seriously fails to fulfil the study obligations arising from his or her individual study plan and at the same time it can be reasonably assumed that the obligations in question will be fulfilled within the deadline set for further review by the field council, or
 - b) withdrawn or not granted if the student seriously fails to fulfil the study obligations arising from his or her individual study plan and at the same time it can be reasonably assumed that the obligations in question will not be fulfilled by the deadline set for the next review by the subject area board.
4. Proceedings for the withdrawal or change of the amount of the scholarship shall be initiated upon request or ex officio, in which case the first step in the proceedings shall be the issuance of a decision. A student's request for withdrawal of the scholarship shall always be granted.

Article 12

Delivery of documents and appeal proceedings

1. The delivery of decisions and other documents to students is governed by Article 24 of the UJEP Statute.
2. Unless the law contains special provisions, Act No. 500/2004 Coll., the Administrative Procedure Code, as amended, shall apply to proceedings on appeals against decisions of the rector or dean in matters of scholarships.

PART THREE

SCHOLARSHIPS AWARDED TO OTHER PERSONS

Article 13

Special provisions

The relevant provisions of these scholarship rules shall apply mutatis mutandis to the persons referred to in Article 1(3)(b) and (c)¹⁶.

PART FOUR

TRANSITIONAL AND FINAL PROVISIONS

Article 14

Transitional provisions

1. Scholarships awarded under the existing regulations shall continue to be paid after the effective date of these scholarship regulations in accordance with the conditions set out in the decision awarding them.
2. A doctoral student whose first period of study began before 1 September 2025 and who receives a scholarship to support their studies in a doctoral programme awarded under Article 6 of the Scholarship Regulations of Jan Evangelista Purkyně University in Ústí nad Labem, registered by the Ministry of Education, Youth and Sports on 17 February 2022 under ref. no. MSMT-4014/2022-1, shall receive this scholarship in the amount of CZK 11,250 per month.

¹⁶ Section 91(7) of the Act.

Article 15
Final provisions

1. The Scholarship Regulations of the UJEP registered by the Ministry of Education, Youth and Sports on 17 February 2022 under ref. no. MSMT-4014/2022-1 are hereby repealed.
2. These Scholarship Regulations were approved by the Academic Senate of the UJEP on 26 November 2025 pursuant to Section 9(1)(b)(3) of the Act.
3. These Scholarship Regulations shall enter into force pursuant to Section 36(4) of the Act on the date of registration by the Ministry of Education, Youth and Sports.
4. These scholarship regulations shall take effect on the first day of the calendar month following the date of their registration by the Ministry of Education, Youth and Sports.

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Rector