

In accordance with the provisions of Section 49 of Act No. 111/1998 Coll. on Higher Education and on Amendments and Additions to Other Acts (Act on Higher Education), as amended, and with the relevant provisions of the Statutes of the J. E. Purkyně University in Ústí nad Labem, the Dean of the Faculty of Environment of the J. E. Purkyně University in Ústí nad Labem announces the admission procedure for the academic year 2024/2025 and sets the conditions for admission to study in the doctoral study programme Environmental and Biomaterial Sciences.

## **Admissions for the academic year 2024/2025**

to doctoral study programme  
Environmental and Biomaterial Sciences

# **Faculty of Environment**

Jan Evangelista Purkyně University in Ústí nad Labem



The Academic Senate of the Faculty of Environment of the J. E. Purkyně University in Ústí nad Labem approved the conditions for admission to study for the academic year 2024/2025 on 25. 6. 2024.

The Doctoral Council approved the conditions for admission to study for the academic year 2024/2025 per rollam between: 14. 6. 2024 – 19. 6. 2024.

# Information about study programmes and admission procedure

Website of the Faculty of Environment	<a href="http://fzp.ujep.cz/">http://fzp.ujep.cz/</a> <a href="http://studujfzp.ujep.cz/">http://studujfzp.ujep.cz/</a>
UJEP website	<a href="https://mysmeujep.cz/">https://mysmeujep.cz/</a> <a href="http://stag.ujep.cz/">http://stag.ujep.cz/</a>
Guarantor of the study programme	doc. Ing. Jiří Orava, Ph.D. tel. +420 475 284 178 e-mail: <a href="mailto:jiri.orava@ujep.cz">jiri.orava@ujep.cz</a>
Doctoral Studies Officer	Bc. Veronika Kubatová tel. +420 475 284 165 e-mail: <a href="mailto:veronika.kubatova@ujep.cz">veronika.kubatova@ujep.cz</a>
Faculty address	Faculty of Environment UJEP Pasteurova 3632/15, 400 96 Ústí nad Labem

## Important dates and information

Deadline for submission of applications	<b>September 2, 2024</b>
Date of entrance examination	<b>September 2024</b>
Enrolment of applicants admitted to study	<b>September 2024</b>
There is no admission fee designated	

## I. Study programme

For the academic year 2024/2025 admission to the Faculty of Environment of the J. E. Purkyně University in Ústí nad Labem and the Institute of Inorganic Chemistry of the Czech Academy of Sciences in Řež:

1. in the doctoral study programme **Environmental and Biomaterial Sciences**, form of full-time study, place of study Ústí nad Labem and Řež.

## II. Numbers of admitted students

With regard to the capacity of the faculty, admission to the first year of study in the academic year 2024/2025 is expected in the study programme:

### **Environmental and Biomaterial sciences**

maximum 7 students - full-time study, place of study Ústí nad Labem,  
maximum 4 students - full-time study, place of study Řež.

In justified cases, the dean may increase the number of admitted students.

## III.

**Entrance exam date: September 2024** (to be specified in the invitation letter to the entrance)

## IV. Prerequisites for admission to study

### 1. Application deadline

**September 2, 2024**

### 2. Method of delivery

The faculty accepts **only electronic applications** entered in the STAG system. The electronic application must be printed, and the hard copy handed over as one of the following options:

- a) Hard copy sent via post to the address

**Faculty of Environment UJEP  
Pasteurova 3632/15,  
400 96 Ústí nad Labem**

- b) Bring in person to the university mail services located in the rectorate building.
- c) Bring in person to the doctoral study officer located in the Faculty of Environment.

The deadline is adhered to if the consignment containing the written application is delivered to the faculty's study department no later than **31 August 2024**.

### 3. Electronic application form

including detailed instructions for completion is available on the UJEP website at <https://portal.ujep.cz/portal/studium/uchazec/eprihlaska.html>.

The completed electronic application form **must be printed out, signed, with the prescribed annexes attached, and delivered according to the details in Part IV, Sect. 2**. If the application is not received in writing with the prescribed particulars by the deadline stated in Part IV, Sect.1, the admission procedure will not be initiated.

### 4. Prescribed annexes to the application form

a) A graduate of a master's or further master's degree (hereinafter referred to as "master's") must attach to the application a **certified copy of the diploma with a Diploma Supplement or a certificate of the state final examination (SFE)**.

Officially certified copies of the above-prescribed annexes **may be replaced by an authorised conversion of documents from paper to electronic form in PDF format with a conversion clause** (e.g. from a contact point of a public administration offering the Czech POINT service) **in the form of annexes to the e-application**.

Applicants who have not yet completed their Master's studies at the time of application must submit the above-mentioned attachments **no later than the day of the entrance examination**.

A candidate for study at UJEP who has applied for study in a doctoral study programme and has a foreign higher education degree is obliged to prove in the admission procedure the achievement of the required level of higher education by means of the document referred to in Section 48(5)(a) to (c) of the Higher Education Act, in the manner specified on the website <https://www.ujep.cz/en/recognition-of-foreign-education>.

b) Each applicant must demonstrate their interest in studying the programme in the form of a **Cover Letter** in English, signed and attached to the application form.

c) A **Structured Personal CV** in English is also a mandatory annexe.

d) The applicant is also obliged to complete and send the "Application Supplement for the Doctoral Programme" together with the application form. This supplement is published on the faculty website in the Ph.D. study section of the programme, or can be downloaded via this direct link <https://www.fzp.ujep.cz/wp-content/uploads/2023/04/Appendix-to-the-application-to-study-in-the-doctoral-study-programme.docx>.

The annexes referred to in points b), c) and d) can be submitted **electronically in PDF format as annexes to the e-application**.

Failure to deliver the prescribed application annexes properly and on time is considered a failure to meet one of the necessary conditions for admission to study at the faculty.

## **V. Admission fee**

1. There is no admission fee designated.

## **VI. Additional information about the admission procedure**

**1. A Confirmed medical certificate of eligibility for higher education is not required.** During all accredited study programmes, work with chemical substances in laboratories and movement in the open field and industrial facilities are expected.

**2. Applicants with specific educational needs** are advised to contact the University Support Centre for Students with Specific Needs (UCP UJEP) before submitting their application. The contact person is: Mgr. Vladimír Řáha, tel./SMS: 608 511 851 or e-mail: [Vladimir.Raha@ujep.cz](mailto:Vladimir.Raha@ujep.cz), web <https://www.ujep.cz/cs/ucp>. The University Support Centre for Students with Specific Needs will provide applicants with individual consultations on the possible form and type of study and discuss with them possible modifications to the admission procedure according to the type of disability and on the basis of the relevant legislation. When applying to study, it is necessary to indicate the requirement to take into account specific health conditions - visual, hearing or physical impairment, chronic illness, mental illness and specific learning disabilities. In the electronic application, you just need to tick the appropriate box. On the basis of this statement, the applicant will be contacted by staff from the University Support Centre for Students with Special Needs to arrange a personal meeting and discuss the necessary requirements.

3. Information about the admission procedure is published on the website:

<https://www.fzp.ujep.cz/informace>  
<http://studujfzp.ujep.cz/>  
<https://www.myjsmeujep.cz/>  
<http://stag.ujep.cz/>

## **VII. Entry exam and selection of candidates**

1. Graduates of a Master's degree programme in natural sciences (chemistry, physics, materials sciences etc.), biology, technologies, computer simulations, engineering and other related disciplines may be admitted to the Environmental and Biomaterial Sciences doctoral programme. The entrance exam will be oral and conducted in English. The oral entry exam is based on the presentation and discussion covering the preceding work of the applicant and the proposal of the topic for the doctoral study (general concept, ideas, solutions, expected outcomes).

2. A minimum three-member examination committee (including the head of the committee) will be nominated to evaluate the applicants. The scientific background and expertise of the members of the committee should reflect the topic of the applicants' dissertation thesis.
3. The examination committee will evaluate each applicant. The applicant may obtain between 0 and 30 points. To pass the entry exam, the applicant must achieve at least 15 points. Applicants with the highest scores will be accepted for the study.
4. The examination date will be set no longer than 1 month after the application deadline. All applicants will be informed about the examination date electronically.
5. The faculty will send out written decisions on the outcome of the admission procedure within 2 weeks from the examination date. Applicants who have been accepted for study will receive an invitation to enrol at the same time.
6. Candidates admitted to study will be enrolled from **September 2024**. The exact date will be specified in the invitation to enrol. Failure to appear for enrolment is regarded as a resignation from the programme to which the student has been admitted. According to the internal regulations of the University, the personal presence of the applicant or their representative with a certified power of attorney authorizing administrative actions is required for the enrolment.
7. The deadline for processing applications for doctoral studies and verifying compliance with the admission requirements is 4 November 2024. After this deadline, the admission procedure's result will be published on the faculty website within 2 weeks.

Ústí nad Labem, 13. 6. 2024  
doc. Dr. Ing. Pavel Kuráň  
dean of the Faculty

Approved by the Academic Senate of FŽP UJEP on: 25. 6. 2024  
Approved by the Doctoral Council per rollam between: 14. 6. 2024 – 19. 6. 2024.